

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING AGENDA
TUESDAY, OCTOBER 4, 2022 @ 4:00 P.M.
VIA WEB CONFERENCING**

HOW TO JOIN

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/88268523146>

Or join by phone:

1 855 703 8985 (Toll Free)

Webinar ID: 882 6852 3146

TIME	SUBJECT	PAGE	LEAD	ACTION
4:00pm	Calling to Order		Chair	
	Adoption of Agenda			
	Recommendation: THAT the agenda for the October 4, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed.		Chair	Resolution
	Disclosure of Pecuniary Interest			
			Chair	
4:05pm	Deputation			
	Arthur Agricultural Society – Barn Repairs and Renovation Options	001	Chair	
4:25pm	Minutes of Previous Meeting – September 6, 2022, approved at Council on September 12, 2022			
	Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the September 6, 2022 Committee Meeting.	003	Chair	Resolution
4:30pm	Business Arising From Minutes			
4:30pm	Ad Hoc Committee Updates			
	Mount Forest Aquatics Ad Hoc Advisory Committee Meeting of September 13, 2022 There was a meeting scheduled but quorum was not achieved.		Chair	Resolution
4:30pm	Reports			
	RPL 2022-019 Swim Pass Program	010		
	Schedule A: Swim Pass One-Page Explanation Sheet	013	DOO	Resolution
	Recommendation:			

	THAT the Recreation, Parks and Leisure Committee receive for information report RPL 2022-019 being a report on the swim pass program.			
	RPL 2022-020 2023 Rates and Fees Amendment Attachment Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-020 being a report on the amended 2023 Recreation Rates and Fees; AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the 2023 Recreation Rates and Fees as amended.	014 017	DOO	Resolution
	RPL 2022-022 Arena Programing Recommendation: THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-022 being a report on Arena Programing.	020	DOO	Resolution
4:55pm	Items for Consideration			
4:55pm	Roundtable			
	Spanky's BBQ and Catering Concession			
5:00pm	Adjournment			
	Recommendation: <i>THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of October 4, 2022 be adjourned at p.m.</i>		Chair	Resolution

RECEIVED



WELLINGTON NORTH
SEMPER PORRO

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TWP. OF WELLINGTON NORTH

DEPUTATION REQUEST FORM

For all deputation requests, please complete this form and submit no later than 12:00 noon on the Tuesday preceding the 2:00pm Council Meeting, 12:00 noon on Wednesday preceding the 7:00pm Council Meeting, or five business days in advance of a Committee Meeting.

Name of Deputation(s)	Arthur Agricultural Society / Agricultural Barn		
Attending as an Individual	<input type="checkbox"/>	Representing a Group/Business/Organization	<input checked="" type="checkbox"/>
Name of Group/Business/Organization:	Arthur Agricultural Society		
Address:	Box 771 Arthur Ont.		
Email:	liannekaminski@hotmail.com	Phone:	
Meeting Type:	Council <input type="checkbox"/>	Committee (Includes Ad Hoc) <input checked="" type="checkbox"/>	Meeting Date: Oct 4 th / 2022

SUBJECT MATTER:


Provide Description:

Discuss Barn repair / renovations options

Recommendation/Request of Council:

(What action would you like the Township of Wellington North to take with respect to your matter)

- future plans of recreation grounds & fair grounds.

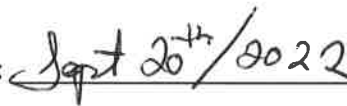
Estimated Municipal Financial Impact:	CAPITAL \$	ANNUAL OPERATING \$
Other Details: 		

Signature:



Electronic Signature Accepted

Date:


Please submit to:

Karren Wallace, Director Legislative Services/Clerk

7490 Sideroad 7 W PO Box 125, Kenilworth ON N0G 2E0

Email kwallace@wellington-north.com | Phone 519-848-3620 Ext 4227 | Fax 519-848-3228

All deputation form requests and submissions and information therein will be circulated publicly on the Council or Committee Agenda. Electronic presentations not circulated via email in advance of the meeting cannot be presented on Wellington North electronic equipment via USB keys. A deputation is limited to a maximum of ten (10) minutes unless an extension of no more than a further five (5) minutes is approved by resolution of Council. The number of deputations will be limited to three (3) at any meeting of Council. **Council or Committee, may in their discretion, refuse to hear any deputation.**

Notice of Collection/Use/Disclosure: All information submitted in support of meetings of Council/Committee/Planning deliberations/ is collected in accordance with the Municipal Act, 2001, s. 8 and 239 (1) and may be used in deliberations, and disclosed in full, including email, telephone numbers, names and addresses on agendas and to persons requesting access to records of Council/Committee/Planning Committee. All information submitted to the municipality is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about this notice of collection should be directed to the Clerk's office (519) 848-3620.

**THE CORPORATION OF THE TOWNSHIP OF WELLINGTON NORTH
RECREATION, PARKS AND LEISURE COMMITTEE MEETING MINUTES
TUESDAY, SEPTEMBER 6, 2022 @ 4:00 P.M.
VIA WEB CONFERENCING**

Committee Members Present:

- Steve McCabe, Councillor, Chair
- Dan Yake, Councillor, Member
- Andy Lennox, Mayor, ex-officio,

Regrets:

- Brian Milne, Deputy Mayor Southgate, Member

Staff Members Present:

- Matthew Aston, Director of Operations
- Mandy Jones, Interim Manager, Programming and Community Engagement
- Tom Bowden, Recreation Services Manager

Guests:

- Elsa Mann, Mount Forest Family Health Team
- Suzanne Trivers, Mount Forest Family Health Team

Calling to Order
Chair McCabe called the meeting to order at 4:00 p.m.
Adoption of Agenda
RESOLUTION RPL 2022-044 Moved by Member Yake Seconded by Mayor Lennox THAT the agenda for the September 6, 2022 Township of Wellington North Recreation, Parks and Leisure Committee meeting be accepted and passed. CARRIED
Disclosure of Pecuniary Interest
None
Deputation
Elsa Mann and Suzanne Trivers, Community Garden A verbal presentation was provided by Ms. Mann and Ms. Trivers regarding the opportunity to create a Community Garden at the Mount Forest Fairgrounds. The need for a community garden was amplified during the COVID-19 pandemic as food security, isolation, and access became a challenge. A grant application was submitted to Food Futures in the amount of \$10,000.00, although only \$2,500.00 was awarded for the project. The Mount Forest Family Health Team is seeking support related to two items:

1. Support related to forming a Committee, and;
2. Support related to securing a desired location; ideally at the Mount Forest Fairgrounds.

The goal of the project is to engage the community; youth, seniors and families that may not be involved in typical recreation opportunities in the community. This would be accessible to everyone, and food produced could be shared with local organizations such as the food bank, raw carrot and members of the public.

The vision for the project is for it to include “plots” for raised beds, located between/behind the two agricultural buildings on the Mount Forest Fairgrounds. The area would require full fencing, with gated access and netting placed along the outfield of the Kinsmen Diamond. The roof from the agricultural building would serve as a water collection opportunity. Each plot would be sponsored by an individual, group or organization, managing the people and activities around that plot. Eventually, the Community Garden would be overseen by a dedicated Board or Committee. In terms of distribution of the produce produced on the plot, that decision would be left to the “owners” of the plot.

As the Family Health Team was only recently made aware of the \$2,500.00 being awarded to the project, they have not had a chance to thoroughly review how the budget will be spent. At this time, the vision is for the dollars to go towards marketing and advertisement, meeting space rentals and stipends for organizers. The initial dollars must be spent by March 2023. The Family Health Team continues to look for other financial grant opportunities for the project.

At this time, the Mount Forest Agricultural Society has not been engaged in discussions related to the proposed location.

Mayor Lennox stated that in broad terms the Committee is supportive of the project and feel it would be a good asset to the community. He also explained that a few years ago the Township provided financial support to Wellington Heights Secondary School to support their community garden program. Due to COVID-19 the program has laid dormant, but it could be a good opportunity for this group to work with infrastructure that is already in place and currently being underutilized, recognizing that the location is not what is preferred.

The Family Health Team clarified that they are open to ideas.

The Director of Operations noted that Community Gardens were mentioned in the Recreation Master Plan community survey, but no recommendations were made based on those results. In addition, the Director of Operations clarified that the Community Gardens in Arthur are supported by a corporate sponsor (Musashi Auto Parts), installed on their land, and maintained by them as well.

Mayor Lennox explained the timeline could be difficult to achieve given the Township is in a state of transition with the municipal election set to take place in October. However, the project can be highlighted at Council. There are additional challenges around the preferred location at the Fairgrounds as the Township holds a lease

agreement with the Mount Forest Agricultural Society, so they would need to be engaged in the process.

RESOLUTION RPL 2022-045

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the Community Garden grant proposal and request for a location of a community garden.

CARRIED

Minutes of Previous Meeting – July 5, 2022; approved at the Council Meeting of July 25, 2022

RESOLUTION RPL 2022-046

Moved by Member Yake

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the July 5, 2022 Committee Meeting.

CARRIED

Business Arising From Minutes

None

Ad Hoc Committee Updates

RESOLUTION RPL 2022-047

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive the minutes of the August 23, 2022 Committee Meeting;

AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North approve the minutes of the August 23, 2022 Mount Forest Aquatics Ad-Hoc Advisory Committee Meeting.

CARRIED

Reports

Pool Design & Delegation to Southgate

RESOLUTION RPL 2022-048

Moved by Member Yake

Seconded by Mayor Lennox

THAT the Recreation, Parks and Leisure Committee receive for information the update on the Pool Design and delegation to Southgate.

CARRIED

Chair McCabe provided an update to Committee explaining that he, Mayor Lennox and Aquatics Committee Chair Burke attended a Township of Southgate Council meeting in early August. The initial design that was provided to the Council has since been updated to reveal a more base-level design. The approved concept will need to be shared with their Council.

Today, Chair McCabe and Aquatics Committee Chair Burke attended a Township of West Grey Council meeting to provide an overview of the Mount Forest Outdoor Pool and Aquatics Centre project.

The Director of Operations explained that the design that was approved in principle at Council has been sent back to the Architect to receive a more visual representation of that concept. Staff are also working with the Architect on the “three step process” required for the design process: schematic, design development and detailed design or construction drawings.

Upon completion of the Schematic Design, the Township will be able to procure a Class D estimate, which is +/- 20%, providing an estimate for build that is more accurate.

RPL 2022-017 Staffing Level Concerns

RESOLUTION RPL 2022-049

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-017 being a report on staffing level concerns within the recreation department.

CARRIED

The Director of Operations explained that this report was brought forward as an awareness piece for Committee and Council. The Township continues to pursue recruitment efforts of part-time Recreation Labourer / Drivers and Arena Attendants. Unfortunately, due to current staffing levels, there is a risk that there will be service-level impacts. The commitment at the ice allocation meeting was that local minor sports organization would be given priority. Groups from outside of area and adult groups may be impacted in terms of ice availability.

To further explain the staffing shortage using one example of a service-level decrease, the Director of Operations described that without the assistance of Arena Attendants to support in the ice flooding activity, a typical 8–10-minute flood will likely turn into a 15-minute flood.

In reviewing the number of staff hours from 2019 to 2022, Committee can note a significant decline in staff availability.

The Recreation Services Manager explained that two full time staff have requested vacation time in October and unfortunately it cannot be approved as the Township does not have the staff to cover the shifts. Our team is made up of very experienced

operators and we are vulnerable to these team members being recruited by neighbouring municipalities.

At this time, we are exploring closing the facilities on weekday mornings so we can reallocate staff to evenings and weekends. In addition, lawn maintenance will be reduced as our priority needs to be the internal operations of the facilities and we do not have the staffing availability to be focused on both indoor and outdoor maintenance activities.

Mayor Lennox expressed that staffing shortages is an ongoing challenge and that he is supportive of the steps staff are taking to place priority on the most important use of staff time.

The Director of Operations added that on a positive note, a local food vendor, Spanky's BBQ, has come forward as an interested party in renting and running the concession booths in both Arthur and Mount Forest.

RPL 2022-016 Proposed Renovations at the Mount Forest and District Sports Complex

RESOLUTION RPL 2022-050

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive Report RPL 2022-016 being a report on the proposed renovation at the Mount Forest and District Sports Complex;

AND FURTHER THAT the Committee recommend the Council of the Township of Wellington North direct staff proceed with a procurement process as detailed within Township policy for the renovation of the upper leisure hall at the Mount Forest and District Sports Complex at this time;

AND FURTHER THAT the Committee recommend Council direct staff to utilize previously allocated Municipal Modernization and Efficiency Funds for this project;

AND FURTHER THAT the Committee recommend Council authorize the Director of Operations, or their designate, to enter an agreement(s) for this project.

CARRIED

In late 2021, Modernization Funds were allocated for renovations at the Mount Forest and District Sports Complex. These included renovations to the arena lobby and the development of offices in the Upper Leisure Hall.

At this time, staff recommendation is to proceed with only the renovations to the Upper Leisure Hall. Internally, there are many concerns related to lack of physical space for Township employees as we grow as an organization.

Member Yake asked if there was a timeline attached to the Modernization Funds. The Director of Operations will follow-up on this.

Direction to Staff: Investigate the timeline for using the Municipal Modernization Funds.

Ice Allocation Meeting August 10, 2022

RESOLUTION RPL 2022-051

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the minutes of the August 10, 2022 Ice Allocation Meeting.

CARRIED

The Recreation Services Manager explained that in attendance was one representative from each user group; noting minor changes in who those representatives were. As stated, the Township is going to try and cover local groups first, but there may be service-level impacts due to staffing levels (sickness, Covid, vacation). At this time, staff are continuing to try and fill vacancies in the schedule. We have not turned away any users, but we have had to put them on hold until we have a better understanding of our staffing levels.

Arthur Community Centre Roof Update (verbal)

The Director of Operations explained that Grinham Architects was awarded the Architect work related to assisting the Township with the roof replacement. This project will not likely be completed until spring 2023. Through working with the Architect, Township will have a better understanding of the roof specifications and costs associated with the project.

Mayor Lennox expressed that there could be opportunities related to climate change actions and asked if we could consider, as part of the project, enhancing insulation on the roof or including solar panels.

The Director of Operations explained this is the right time to bring these ideas forward and will work with the Architect to not only give consideration to the types of materials being used, but also as to how or if solar panels and insulation levels can be incorporated into the project.

Items for Consideration

Campbell DeVore Playground Inspection

RESOLUTION RPL 2022-052

Moved by Mayor Lennox

Seconded by Member Yake

THAT the Recreation, Parks and Leisure Committee receive for information the 2022 Playground Safety Inspection Audit Report for Campbell DeVore Playground performed by Safe Play Recreation Ltd.

CARRIED

The Interim Manager, Programming and Community Engagement explained that this was brought forward for Committee's awareness. As part of the Campbell DeVore Playground RFP the Township requested a third-party inspection audit and these are

the results of that inspection, performed by Safe Play Recreation Inc. as contracted by Park and Water Ltd.

As noted in the Inspection Audit, the newest Township playground passed all levels of the inspection. Many families and children have been using the new amenity, which is a positive for the community.

Roundtable

Volunteer and Newcomer Celebration

This event is being held on September 23, 2022 from 11:00am – 1:00pm at the Mount Forest and District Sports Complex. Pre-registration is required.

Arthur Fall Fair

This event is being held from September 8 – 11, 2022 at the Arthur Community Centre and Fairgrounds. Councillor Hern and Chair McCabe have been working on decorating a float for the Friday evening parade.

MacDonald-Schwindt Lions Splash Pad Grand Opening

This event was held on August 20, 2022 at the Mount Forest Fairgrounds and was very well attended.

Mount Forest Fair

This event was held on August 20, 2022 at the Mount Forest Fairgrounds and was very well attended.

Mount Forest Fireworks Festival

This event was held July 15 – 17, 2022 throughout the community of Mount Forest. It was great to see it back in action and well attended.

Contract Community Recreation Coordinator

The Director of Operations provided a verbal update regarding the recruitment process for the position. It was posted for three-weeks and just closed on Friday of last week. The goal is to have someone in the role to provide some overlap training, prior to the beginning of December. There were a number of applicants for the position with a good range of skills and experience.

Adjournment

RESOLUTION RPL 2022-053

Moved by Member Yake

Seconded by Mayor Lennox

THAT the Township of Wellington North Recreation, Parks and Leisure Committee meeting of September 6, 2022 be adjourned at 5:02 p.m.

CARRIED



Staff Report

To: Chair and Members of the Recreation, Parks and Leisure Committee Meeting of October 4, 2022

From: Matthew Aston, Director of Operations

Subject: RPL 2022-019 Swim Pass Program

RECOMMENDATION

THAT the Recreation, Parks and Leisure Committee receive for information report RPL 2022-019 being a report on the swim pass program.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

Report RPL 2022-014 Transportation Options for Pool Users

From the June 27, 2022 Council Minutes. RESOLUTION: 2022-231
Moved: Councillor Yake Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive Report RPL 2022-014 being a report on transportation options for the Mount Forest Lion Roy Grant Pool users; AND FURTHER THAT Council direct staff to implement a passport tracking and season refund option for users; AND FURTHER THAT Council direct staff to implement a refund of \$24.00 per visit, to a seasonal maximum of \$500, for users from the Township of Wellington North living North of Sideroad 5/Line 10; AND FURTHER THAT Council direct staff to fund these refunds using 2022 approved operating accounts specific to the Lion Roy Grant Pool. CARRIED

BACKGROUND

On June 27, 2022, Council passed a resolution and directed staff to implement a passport tracking and season refund option for users living on the North of Sideroad 5/Line 10, in the amount of \$24.00 per visit, to a seasonal maximum of \$500 per household. These dollars would be funded from the 2022 approved operating accounts specific to the Lion Roy Grant Pool.

Staff created a folded Swim Pass which was available to members of the public at the front desk of the Arthur and Area Aquatic Centre. An image of the swim pass has been included below for Committee's consideration. In addition, the swim pass was attached to a one-page document that further explained the swim pass program and provided additional information, attached as Schedule A.

FRONT

BACK

INSIDE

<p>SWIM PASSPORT </p> <p>NAME: _____</p> <p>ADDRESS: _____</p> <p>PHONE: _____</p> <p>EMAIL: _____</p>	<p>The Township of Wellington North is not responsible for lost or stolen cards. This card must be submitted, in order to be eligible for reimbursement, by September 2, 2022 to the Township of Wellington North Office at:</p> <p>7490 Sideroad 7 W, Kenilworth, ON N0G 2E0</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Date:</td><td>Date:</td><td>Date:</td><td>Date:</td><td>Date:</td> </tr> <tr> <td>Initials:</td><td>Initials:</td><td>Initials:</td><td>Initials:</td><td>Initials:</td> </tr> <tr> <td>Date:</td><td>Date:</td><td>Date:</td><td>Date:</td><td>Date:</td> </tr> <tr> <td>Initials:</td><td>Initials:</td><td>Initials:</td><td>Initials:</td><td>Initials:</td> </tr> </table>	Date:	Date:	Date:	Date:	Date:	Initials:	Initials:	Initials:	Initials:	Initials:	Date:	Date:	Date:	Date:	Date:	Initials:	Initials:	Initials:	Initials:	Initials:
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Signage was posted to the front door of the pool and plexiglass of the staff desk, notifying members of the public to pick-up their swim pass at the front desk. Approximately 20 passes were requested or handed out over the summer season.

FINANCIAL CONSIDERATIONS

Name	Address	# Visits	\$ Payable	Date Processed	Pass Provided
M [REDACTED]	[REDACTED] Albert St., Mount Forest	10	\$240.00	06-Sep-22	Yes
L [REDACTED]	[REDACTED] Concession 4N Kenilworth	7	\$168.00	06-Sep-22	Yes
A [REDACTED]	[REDACTED] Murphy St. Mount Forest	3	\$72.00	06-Sep-22	Yes
S [REDACTED]	[REDACTED] Birmingham St., Mount Forest	16	\$384.00	06-Sep-22	Yes
T [REDACTED]	[REDACTED] Wellington St., W. Mount Forest	6	\$144.00	06-Sep-22	Yes
P [REDACTED]	[REDACTED] Perth St., Mount Forest	3	\$72.00	16-Sep-22	Yes
J [REDACTED]	[REDACTED] Wellington St. E., Mount Forest	5	\$120.00	22-Sep-22	Yes
TOTAL			\$1,200.00		

Funding of the Swim Pass program was allocated to the Mount Forest Lion Roy Grant Travel/Mileage Operating Account.

ATTACHMENTS

Attachment A: Swim Pass One-Page Explanation Sheet

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

- Yes
 No
 N/A

Which priority does this report support?

- Modernization and Efficiency
 Partnerships
 Municipal Infrastructure
 Alignment and Integration

Prepared By: Mandy Jones, Interim Manager, Programing and
Community Engagement

Mandy Jones

Recommended By: Matthew Aston, Director of Operations

Matthew Aston



As directed by Council, the Township of Wellington North is implementing a refund process for those travelling to the Arthur & Area Aquatic Centre from Mount Forest. Households will receive a refund of \$24.00 per visit, up to a maximum of \$500.00 for the 2022 season, for **Wellington North residents that reside north of Sideroad 5 / Line 10 (*as indicated by the blue area on the map below)**. To be clear, residents living south of Sideroad 5/Line 10 and residents of the Township of Southgate would not be eligible for refund.

Please use the attached card to track visits to the Arthur & Area Aquatic Centre. Each visit will require a date stamp and signature from the Aquatics staff for validation.

The Township of Wellington North is not responsible for lost or stolen cards. The attached card must be submitted, in order to be eligible for reimbursement, by September 2, 2022, to the Township of Wellington North Office at: **7490 Sideroad 7 W, Kenilworth, ON N0G 2E0**. If you require more information on qualification, please contact recreation@wellington-north.com





Staff Report

To: Chair and Members of the Recreation, Parks and Leisure Committee Meeting of October 4, 2022

From: Matthew Aston, Director of Operations

Subject: 2022-020 2023 Recreation Rates and Fees Amended

RECOMMENDATION

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-020 being a report on the amended 2023 Recreation Rates and Fees;

AND FURTHER THAT the Recreation, Parks and Leisure Committee recommend the Council of the Township of Wellington North approve the 2023 Recreation Rates and Fees as amended.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

RPL 2021-020 2023 Recreation Rates and Fees

Council Minutes July 11, 2022 RESOLUTION: 2022-255

Moved: Councillor Burke Seconded: Councillor McCabe

THAT the Council of the Corporation of the Township of Wellington North receive the minutes of the Recreation, Parks and Leisure Committee meeting held on June 7, 2022.

THAT the Council of the Corporation of the Township of Wellington North reduce the 2022 and 2023 fee for bronze medallion and bronze cross to \$100.00, as recommended by the Recreation, Parks and Leisure Committee; AND FURTHER THAT the Committee recommend Council authorize the Mayor and Clerk to sign the applicable amended fees and charges by-law after the required notice period.

BACKGROUND

The amendments highlighted within this report to By-law No. 007-22 Schedule A, are to reflect actual operating practices and to recognize changes to the Township of Wellington North 2023 Rates and Fees, specifically related to Bronze programs, the addition of open/available floor rentals, picnic shelters, pickleball and youth programs.

\$40.00*	Arena Floor (Summer)
\$0.00*	Picnic Shelters (Murphy Park, Lion Bill Moody, Arthur OptiMrs)
\$100.00**	Bronze Medallion
\$100.00**	Bronze Cross
\$5.00*	Pickleball

\$2.00*	Paddle Rental
\$50.00*	Babysitter Course
\$50.00*	Home Alone Course

*New fee for service

**Updated fee for service

Arena Floor: The inclusion of this fee acknowledges that customers may want to use the floor of the arena during the summer months on a walk-in/open available basis. A customer would pay \$40.00 to use the floor any time of day, provided the building is open and the floor is not currently being used or previously booked/rented.

Picnic Shelters: The inclusion of this fee is to recognize a process staff currently apply when it comes to picnic shelters that do not have kitchen or washroom facilities. Specifically, the Murphy Park Pavilion, Bill Moody Pavilion and Arthur OptiMrs Pavilion, may be used without reservation or application of rental fee. The use of these facilities is based on first-come, first-served basis.

Bronze Medallion and Bronze Cross updated fee reflects Resolution 2022-255.

Pickleball and Paddle Rental: This is a new program that the Township is offering at the Mount Forest Sports Complex and Arthur and Area Community Centre. The inclusion of this fee recognizes this program being offered.

Babysitter and Home Alone course: These are two new youth programs that are intended to be offered beginning in 2023.

FINANCIAL CONSIDERATIONS

n/a

ATTACHMENTS

2023 Recreation Rates and Fees Amended

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes

No

N/A

Which priority does this report support?

Modernization and Efficiency

Municipal Infrastructure

Partnerships

Alignment and Integration

Prepared By: Mandy Jones, Community Recreation Coordinator *Mandy Jones*

Recommended By: Matthew Aston, Director of Operations *Matthew Aston*

	2023	Effective
Large Hall & Auditorium		
Stag & Doe	\$885.00	1-Jan-23
Prime Rental (Friday to Sunday)	\$685.00	1-Jan-23
Wedding Set-up (Friday 8:30am - 4:30pm)	\$165.00	1-Jan-23
Non-Prime (Monday to Thursday)	\$385.00	1-Jan-23
Tournament Rates (Minor Sports)	\$285.00	1-Jan-23
Hourly Rate	\$63.00	1-Jan-23
Set-up on all rentals under 2 hours (per event)	\$20.00	1-Jan-23
Extra Clean-up if required (per hour)	\$50.00	1-Jan-23
Holiday Premium (per hour)	\$20.00	1-Jan-23
Music Tarriffs (based on capacity)		1-Jan-23

Small Halls & Meeting Rooms		
Conn Community Pavilion (daily)	\$100.00	1-Jan-23
Damascus Community Hall (daily)	\$100.00	1-Jan-23
Arthur Upper Leisure Hall (daily)	\$244.00	1-Jan-23
Mount Forest Upper Leisure Hall (daily)	\$244.00	1-Jan-23
Mount Forest Plume Room (daily)	\$244.00	1-Jan-23
Mount Forest Lower Leisure Hall (daily)	\$244.00	1-Jan-23
Mount Forest Meeting Room (daily)	\$244.00	1-Jan-23
Hourly Rate	\$37.00	1-Jan-23
Set-up on all rentals under 2 hours (per event)	\$20.00	1-Jan-23
Extra Clean-up if required (per hour)	\$50.00	1-Jan-23
Holiday Premium (per hour)	\$20.00	1-Jan-23
Music Tarriffs (based on capacity)		1-Jan-23

Special Rates		
Mount Forest South Greenspace (daily)	\$244.00	1-Jan-23
Lions Club Bingo (per event)	\$194.00	1-Jan-23
Blood Donor Clinic (per event)	\$194.00	1-Jan-23
Seniors Progamming (per hour)	\$19.50	1-Jan-23
Mount Forest Family Health Team (per hour)	\$23.00	1-Jan-23
Local User Group Meetings (one per month)	\$0.00	1-Jan-23

Arena Floor (Summer)		
Minor Sports (per hour)	\$57.00	1-Jan-23
Local Sports Adult (per hour)	\$67.00	1-Jan-23
Non-Resident Sports Adult (per hour)	\$77.00	1-Jan-23
Non-Prime Sports (per hour): Monday to Thursday 8:00am - 3:00pm	\$42.00	1-Jan-23
Prime Event Rental (daily): Friday to Sunday	\$685.00	1-Jan-23
Non Prime Event Rental (daily): Monday to Thursday	\$385.00	1-Jan-23
Open/Available: Same Day Booking (per hour)	\$40.00	1-Jan-23

Arena Floor Ice (Winter)		
Minor Sports (per hour)	\$121.00	30-Jun-23
Local Adults (per hour)	\$143.00	30-Jun-23
Non Prime (per hour): Monday to Thursday 7:00am - 3:00pm	\$121.00	30-Jun-23
Open/Available: Same Day Booking (per hour)	\$60.00	30-Jun-23
School Skating Rate (per hour)	\$60.00	30-Jun-23
Non Resident (per hour)	\$163.00	30-Jun-23
Mount Forest Summer Ice: Prior to Labour Day (per hour)	\$173.00	30-Jun-23

	2023	Effective
Ball Diamond		
Local Minor Ball: Practice (per session)	\$32.00	1-Jan-23
Local Minor Ball Game: no lights (per game)	\$42.00	1-Jan-23
Local Minor Ball Tournament: Serviced (daily, per diamond)	\$238.00	1-Jan-23
Local Minor Ball Tournament: Not Serviced (daily, per diamond)	\$168.00	1-Jan-23
Adult Ball Game: no lights (per game)	\$52.00	1-Jan-23
Adult Ball Tournament: Serviced (daily, per diamond)	\$268.00	1-Jan-23
Adult Ball Tournament: Not Serviced (daily, per diamond)	\$198.00	1-Jan-23
Lights (per game)	\$16.50	1-Jan-23

Soccer Fields		
Per Game: no lights	\$32.00	1-Jan-23
Seasonal Rate for Minor Soccer	\$7,132.86	1-Jan-23
Local Minor Soccer Tournament - not serviced (daily)	\$168.00	1-Jan-23
Lights (per game)	\$16.50	1-Jan-23

Pavilions		
Mount Forest Cork Street Pavilion (daily)	\$244.00	1-Jan-23
Arthur Optimist Pavilion (daily)	\$244.00	1-Jan-23
Hourly	\$37.00	1-Jan-23
Picnic Shelters (Murphy Park, Lion Bill Moody, Arthur OptiMrs)	\$0.00	1-Jan-23
Camping: Special Events Only (per site/per day)	\$37.00	1-Jan-23

Storage		
Outdoor	\$270.00	1-Jan-23
Interior storage	\$340.00	1-Jan-23
Jr. C Club Room	\$670.00	1-Jan-23

Corkage		
7oz Plastic Cup	\$0.14	1-Jan-23
14 oz Plastic Cup	\$0.19	1-Jan-23
Bag of ice	\$4.00	1-Jan-23
2L Bottle of Pop	\$4.00	1-Jan-23
Wrist bands	\$0.29	1-Jan-23

Sponsorship and Advertising		
Public Skating (per event)	\$150.00	1-Jan-23
Public Swimming (per event)	\$150.00	1-Jan-23
Baseball diamond (3.5' x 6')	\$395.00	1-Jan-23
Mount Forest Walking Track (3.5' x 6')	\$395.00	1-Jan-23
Arthur Wall Advertisement (3.5' x 6')	\$395.00	1-Jan-23
Single Board Advertisement (4' x 8')	\$395.00	1-Jan-23
One time lexan Fee	\$300.00	1-Jan-23

	2023	Effective
Skating General Admission (no tax)		
1 Visit Admission		
Individual Skating	\$3.00	30-Jun-23
Family Skate: members from same house	\$10.00	30-Jun-23
Stick & Puck	\$5.00	30-Jun-23
10 Visit Passes		
Individual Skating	\$25.00	30-Jun-23
Family Skate: members from same house	\$100.00	30-Jun-23
Stick & Puck	\$45.00	30-Jun-23
Season Passes		
Individual Skating	\$90.00	30-Jun-23
Family Skating: members from same house	\$200.00	30-Jun-23
Stick & Puck	\$75.00	30-Jun-23
Walking Track General Admission (no tax)		
Walking Track (per session)	\$3.00	30-Jun-23
Monthly Pass Walking Track	\$20.00	30-Jun-23

Pool General Admissions (no tax)		
Infants and toddlers (under 2)	\$0.00	1-Jan-23
1 visit - Individual	\$4.00	1-Jan-23
1 visit - Family: members from same house	\$15.00	1-Jan-23
1 visit - Aquafit	\$6.00	1-Jan-23
Season Pass - Individual	\$110.00	1-Jan-23
Season Pass - Family: members from same house	\$250.00	1-Jan-23
Season Pass - Aquafit	\$45.00	1-Jan-23
Swim Team	\$72.00	1-Jan-23

Swimming lessons (no tax)		
Parent & Tot 1,2,3	\$60.00	1-Jan-23
Preschool A, B, C	\$80.00	1-Jan-23
Beginner	\$80.00	1-Jan-23
Swimmer 1 - 4	\$80.00	1-Jan-23
Swimmer 5 - 10	\$85.00	1-Jan-23
Bronze Medallion	\$100.00	1-Jan-23
Bronze Cross	\$100.00	1-Jan-23
1/2 hour Private (1 lesson)	\$25.00	1-Jan-23
1/2 hour Private (5 lessons)	\$125.00	1-Jan-23
1/2 hour Semi-Private (5 lessons)	\$100.00	1-Jan-23

Pool Rentals		
Pool Rental (1 hour, 0-25 people, 2 Guards)	\$125.00	1-Jan-23
Pool Rental (1 hour, 26+ people, 3 Guards)	\$160.00	1-Jan-23
Pool rental School rate (1 hour, 3 guards)	\$90.00	1-Jan-23

Day Camp (no tax)		
Weekly Rate (5 days)	\$165.00	1-Jan-23
Weekly Rate (4 days)	\$132.00	1-Jan-23

Pickleball (no tax)		
Participant Fee (per session)	\$5.00	1-Jan-23
Paddle rental	\$2.00	1-Jan-23

Youth Programs (no tax)		
Babysitter Course	\$50.00	1-Jan-23
Home Alone Course	\$50.00	1-Jan-23



Staff Report

To: Chair and Members of the Recreation, Parks and Leisure Committee Meeting of October 4, 2022

From: Matthew Aston, Director of Operations

Subject: 2022-022 Arena Programing

RECOMMENDATION

THAT the Recreation, Parks and Leisure Committee receive for information Report RPL 2022-022 being a report on Arena Programing.

PREVIOUS PERTINENT REPORTS/BY-LAWS/RESOLUTIONS

BACKGROUND

The Arthur and Mount Forest facilities are now offering fall and winter programming opportunities. These programs may be impacted due to unexpected staffing shortages.

Ice Programing Opportunities

	Arthur		Mount Forest	
Public Skating	Fridays Sundays	4:30 – 6:00pm 2:00 – 3:30pm	Saturdays	noon – 1:30pm
Older Adult / Parent & Tot Skating	Mondays, Wednesdays & Fridays	10:00am - noon	Mondays, Wednesdays & Fridays	10:00am - noon
Stick & Puck	Tuesdays	4:00 – 5:00pm	Thursdays	4:00 – 5:00pm

Indoor Program Opportunities

	Arthur		Mount Forest	
Pickleball	Wednesdays	1:00 – 3:00pm 6:30 – 8:30pm	Mondays & Tuesdays	9:00am – noon
			Mondays & Thursdays	6:30 – 8:30pm
Indoor Walking	Tuesdays & Thursdays	9:00 – 11:00am	Monday to Friday	8:00am – 3:00pm

In addition, there are a number of programs offered through community partners at our facilities including shuffleboard, euchre, bingo and organized walking groups.

FINANCIAL CONSIDERATIONS

Individuals wishing to purchase passes for programming can do so at the facility, and single admissions can be purchased at the door.

Skating and Walking Track General Admission (no tax)

\$3.00	1 visit - Individual Skating
\$10.00	1 visit - Family Skate: members from the same house
\$5.00	1 visit - Stick & Puck
\$25.00	10 visit - Individual Skating
\$100.00	10 visit - Family Skate: members from the same house
\$45.00	10 visit - Stick & Puck
\$3.00	1 visit Walking Track
\$20.00	Monthly Pass Walking Track
\$5.00	Pickleball
\$2.00	Pickleball Paddle Rental

ATTACHMENTS

STRATEGIC PLAN 2019 – 2022

Do the report's recommendations align with our Strategic Areas of Focus?

Yes No N/A

Which priority does this report support?

Modernization and Efficiency Partnerships
 Municipal Infrastructure Alignment and Integration

Prepared By:	Mandy Jones, Interim Manager, Programming and Community Engagement	<i>Mandy Jones</i>
Recommended By:	Matthew Aston, Director of Operations	<i>Matthew Aston</i>